

CAS Work Group

Meeting Minutes

August 15, 2001

8:30 a.m. – 10:00 a.m.

Attendees: Daryl Johnson, Jason Holscher, George Hudachek, Gary Langer, Gary Fuller, Laurie Tralle, Sandi Quint, Shelley Heller, Carol Kline, Mary D'Andrea, with Fred Forseman via conference call

1. Design ideas from **in10city** were presented to the group for the purpose of establishing a logo for MnCAS. The current suggestions all included CAS spelled out, three included faces of people, and one was without faces. The group would like to see examples of logos without people. Noted also, a logo with just two people is not inclusive. Laurie will send additional examples to the group when they are available. Of those presented, the following design was the top choice of the majority.



2. Laurie presented a demo of the MnCAS site with Anoka Ramsey as the pilot school. CAS program options: Course Descriptions, Academic Programs, Course Equivalency Guides, Your Courses, Request Planning Guides, Personal Information, Change Password, Other CAS Sites, Log Out, and Help, are all installed and viewable. The population of these options has begun and is ongoing for Programs, Course Equivalency Guides, Your Courses (Freeform only), Request Planning Guides for 3 programs with transfer articulation to 10 schools. The remaining options are available and operating.
3. Set backs in the past week centered on the server, which was up and running but has crashed twice. Re-install and a daily back up system is now in place. Normal operating conditions should include a battery backup, which Laurie will check again with IT to remind them that CAS is in production. Fred may come down also for follow up.
4. Jason asked Fred about setting up his ODBC driver and Fred gave him verbal instructions on going to the Oracle website and downloading Oracle 8i. Jason needs to also download DARwin from either Miami U or from dars.mntransfer.org. Once that is done, Fred will run the U of M files through conversion. Jason will need the ODBC driver and DARwin in order to test the conversion of the data. Jason will be in touch with Fred as soon as he has done the above, so that Fred can set up a user account.
5. George now has system administrator access for the UMTC CAS account. Other users can go in and set up a member account @UMTC, but then will need to contact George (or Laurie) to have their account upgraded to a system administrator. Laurie suggested having 2 active accounts in CAS – one as system administrator and one as a student to test the information being put in.
6. Laurie is making a presentation at the UMACRAO conference being held on Oct.28, 29 and 30, in Sioux City, Iowa, on DARS/CAS in Minn. The Conference program committee is looking for a session that fits the admissions track, so Laurie & Margo will be co-presenting on CAS also.
7. The most compelling issue for the future is security. Fred will be working to set up ability for the MnCAS participants to view each other's institutions and courses, but be unable to make changes or deletions.

NEXT MEETING:

Thursday, September 13, 2001 8:30 a.m. to 10:00 a.m. Conference Room 345, ETC Building